

Criteria for Hosting Regional and State Tournaments

1. Tournament directors of all regional and state tournaments must be a AAA member school administrator and cannot be a coach of a team participating in the tournament.
2. School administrators submitting the invitation to host form for a Regional or State Tournament event must do so within their school's classification. There must be a school administrator from the host school continuously present at the tournament site or sites if multiple sites are used.
3. An administrator of the school submitting the invitation to host must present the information at the AAA Board of Directors tournament site selection meeting. Also, the administrator must attend the Regional or State Tournament Director's Meeting.
4. The tournament director is responsible for ensuring that the results of each game/match are posted to the MaxPreps website immediately following each individual event.
5. The tournament director is responsible for ensuring that the results of each game/match are tweeted immediately following each individual event. The person designated to tweet the results is required to follow @AAA_Scores.
6. The host site must have a tarp on site.
7. The host site must have permanent or approved temporary outfield fencing.
8. The host site must have adequate dressing facilities for umpires.
9. The tournament director is responsible for creating mass communication to communicate with participants and officials. (e.g. group email or text)

Submit to:
Arkansas Activities Association * 3920 Richards Road * North Little Rock, AR 72117 * 501-955-2500
Fax: 501-955-2600 or 955-2521



INVITATION TO HOST - CONTRACT FORM

State Softball

(This form may not be altered unless prior approval has been granted)

(School) _____ hereby submits
the following invitation to host the (Event) _____

(State) (Classification)

AGREEMENT

INDICATE IN THE BLANK THE PROPOSED BID

TWO LIGHTED PLAYING FIELDS THAT MEET NFHS REGULATIONS ARE REQUIRED FOR 1st and 2nd ROUND GAMES.

NOTE: The AAA will receive _____% of gross gate receipts. A 75% minimum bid is required; the maximum bid is 95%.

THE HOST SHALL BE RESPONSIBLE FOR FURNISHING THE FOLLOWING:

- A. Ticket sellers and takers
- B. Facility
- C. Hospitality room
- D. Umpire Dressing Facilities
- E. Security
- F. Program
- G. Public address announcer
- H. Field Tarp
- I. Official Scorer

TOURNAMENT RECEIPTS AND UNUSED TICKETS RETURNED TO AAA WITHIN TWO (2) WEEKS OF TOURNAMENT.

THE HOST WILL: (As previously agreed with the AAA office)

_____ Provide rooms for officials

****Event merchandise will be furnished by Image One. Rel Luttrell 888-446-2431****

TOURNAMENT DIRECTOR CONTACT INFORMATION (please complete IN FULL)

Name _____ School Phone _____ Cell Phone _____
 Physical Address: _____ Mailing Address _____
 City, State, Zip _____ Email Address _____

NOTE: The AAA will furnish all awards and pay officials fees and mileage. The host school will return AAA share of ticket sale monies and unused tickets to the AAA office within a two-week period after the completion of the tournament. The AAA will furnish 4 dozen balls for state tournament.

Signature of Superintendent, Principal or Athletic Director Date

BOARD OF DIRECTORS ACTION:

Invitation Accepted - Yes _____ No _____

AAA Executive Director

Tournament sites will be determined on January 10, 2019 at 2:00pm by the AAA Board of Directors at the Holiday Inn Airport Hotel.

Complete and retain a copy

<u>Event</u>	<u>Date</u>	<u>Deadline for invitation</u>
State Softball	May 9, 10, 11, 2019	January 3, 2019
State Softball Finals (All Classes)	May 17, 18, 2019	January 3, 2019