Criteria for Hosting Regional and State Tournaments

1. Tournament directors of all regional and state tournaments must be a AAA member school administrator and cannot be a coach of a team participating in the tournament.

2. School administrators submitting the invitation to host form for a Regional or State Tournament event must do so within their school’s classification. There must be a school administrator from the host school continuously present at the tournament site or sites if multiple sites are used.

3. An administrator of the school submitting the invitation to host must present the information at the AAA Board of Directors tournament site selection meeting. Also, the administrator must attend the Regional or State Tournament Director’s Meeting.

4. The tournament director is responsible for ensuring that the results of each game/match are posted to the MaxPreps website immediately following each individual event.

5. The tournament director is responsible for ensuring that the results of each game/match are tweeted immediately following each individual event. The person designated to tweet the results is required to follow @AAA_Scores.

6. The host site must have a tarp on site.

7. The host site must have permanent or approved temporary outfield fencing.

8. The host site must have adequate dressing facilities for umpires.

9. The tournament director is responsible for creating mass communication to communicate with participants and officials. (e.g. group email or text)

10. The tournament site must be a fenced facility with controlled access.
INVITATION TO HOST - CONTRACT FORM

State Softball

(This form may not be altered unless prior approval has been granted)

(School) ___________________________ hereby submits

the following invitation to host the (Event) ___________________________ (State) ___________________________ (Classification)

AGREEMENT

INDICATE IN THE BLANK THE PROPOSED BID

TWO LIGHTED PLAYING FIELDS THAT MEET NFHS REGULATIONS ARE REQUIRED FOR 1st and 2nd ROUND GAMES.

NOTE: The AAA will receive _____% of gross gate receipts. A 75% minimum bid is required; the maximum bid is 95%.

THE HOST SHALL BE RESPONSIBLE FOR FURNISHING THE FOLLOWING:

A. Ticket sellers and takers
B. Facility
C. Hospitality room
D. Umpire Dressing Facilities
E. Security
F. Program
G. Public address announcer
H. Field Tarp
I. Official Scorer

TOURNAMENT RECEIPTS AND UNUSED TICKETS RETURNED TO AAA WITHIN TWO (2) WEEKS OF TOURNAMENT.

THE HOST WILL: (As previously agreed with the AAA office)

___ Provide rooms for officials

**Event merchandise will be furnished by Image One. Rel Luttrell 888-446-2431**

TOURNAMENT DIRECTOR CONTACT INFORMATION (please complete IN FULL)

Name ___________________________ School Phone ___________________________ Cell Phone ___________________________

Physical Address: ___________________________ Mailing Address ___________________________

City, State, Zip ___________________________ Email Address ___________________________

NOTE: The AAA will furnish all awards and pay officials fees and mileage. The host school will return AAA share of ticket sale monies and unused tickets to the AAA office within a two-week period after the completion of the tournament. The AAA will furnish 4 dozen balls for state tournament.

____________________________
Signature of Superintendent, Principal or Athletic Director Date

BOARD OF DIRECTORS ACTION:

Invitation Accepted - Yes ____ No ____

____________________________
AAA Executive Director

Tournament sites will be determined on January 16, 2020 at 2:00 pm by the AAA Board of Directors at the Holiday Inn Airport Hotel.

Complete and retain a copy

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Deadline for invitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Softball</td>
<td>May 14, 15, 16, 2020</td>
<td>January 9, 2020</td>
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<tr>
<td>State Softball Finals</td>
<td>May 22, 23, 2020</td>
<td>January 9, 2020</td>
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