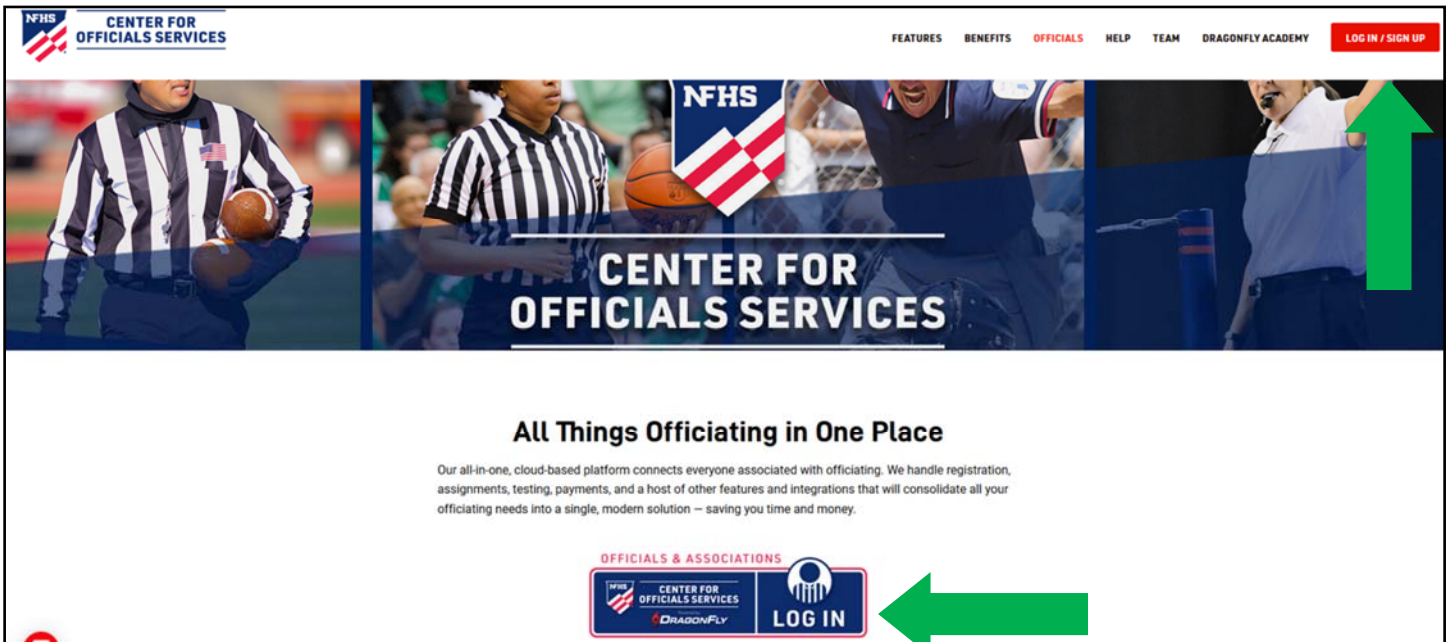


AOA Registration on DragonFly

Follow these step-by-step instructions to register as an official on your computer's WEB BROWSER.

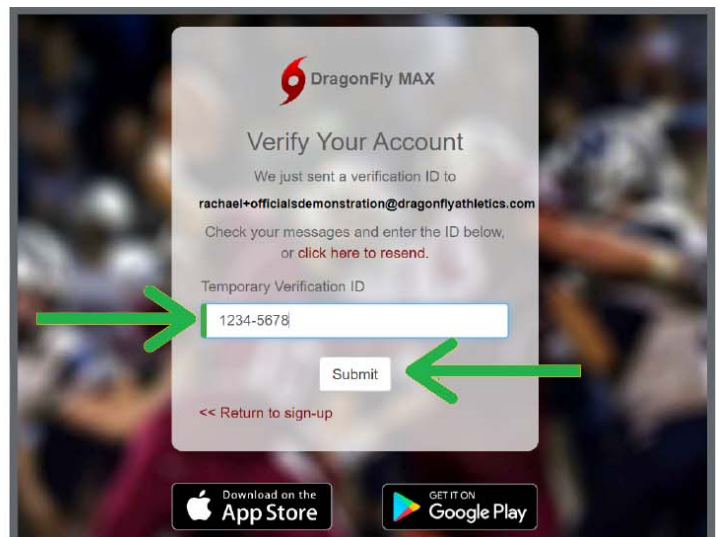
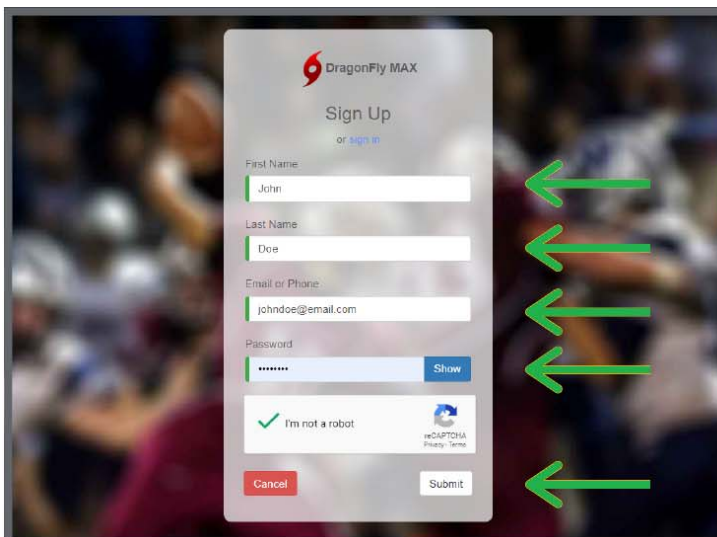
[Already have a DragonFly account?](#) To add the AOA: Login, click your name on the left hand side then click 'My Info.' Click '+Connect to School or Association' in the top right hand corner, then skip to step 4 of these instructions.

Step 1: Visit dragonflymax.com/officials (NOT THE APP) and click the blue OR red Login button.

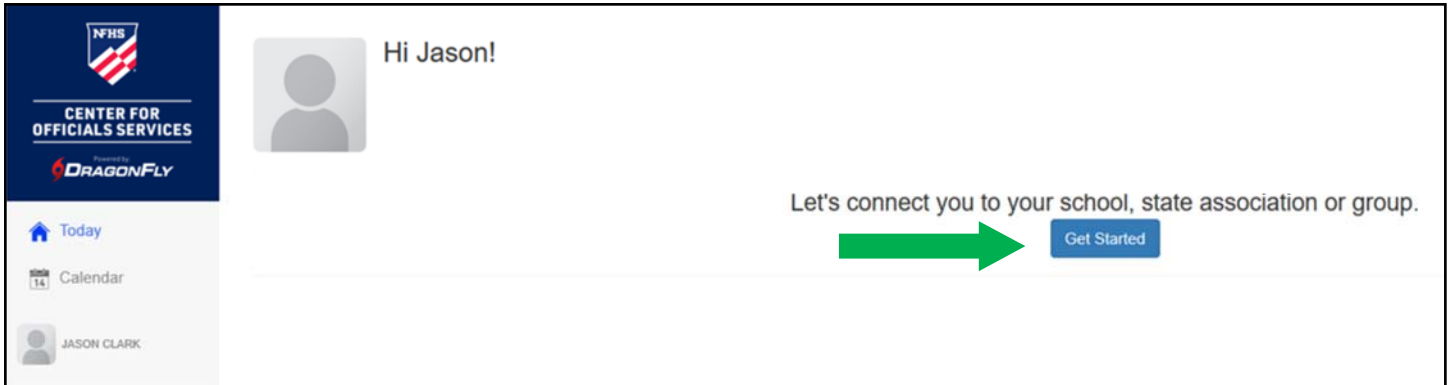


Step 2: Click 'Sign up For Free.' Enter your first name, last name, email address and password, then click 'Submit' to create your account. Check your email for a verification code, then enter that code on the next screen.

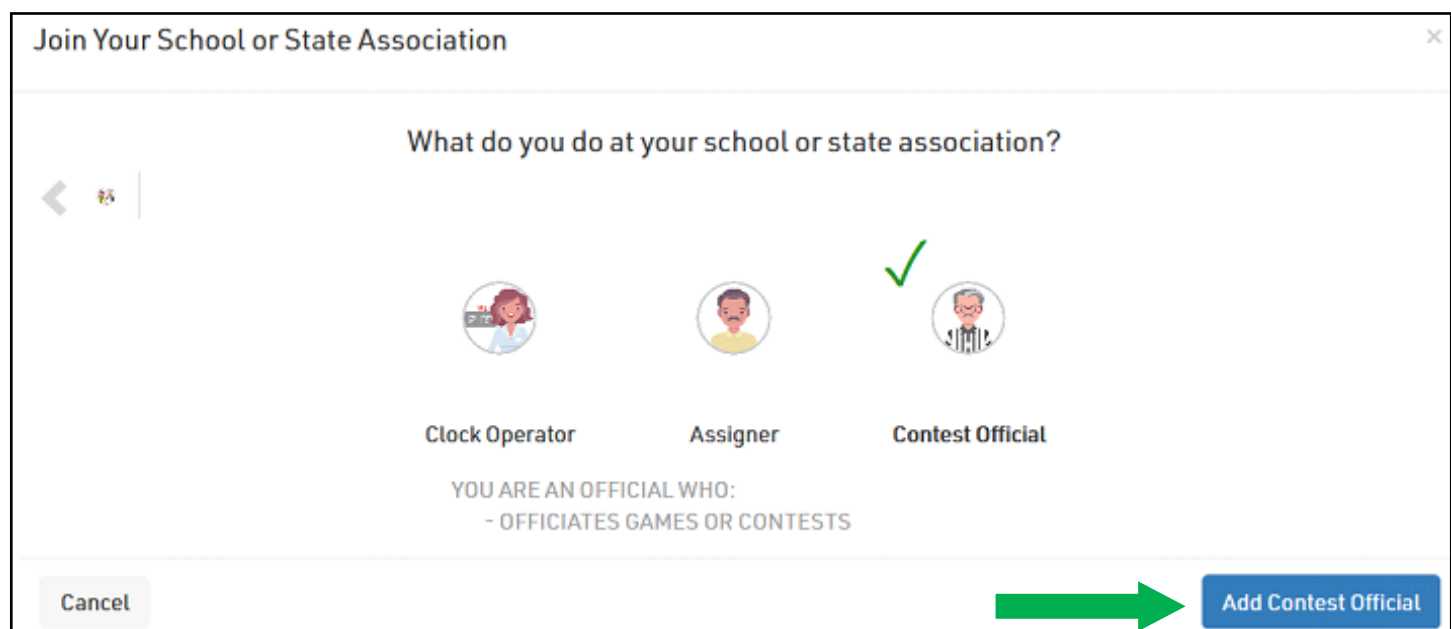
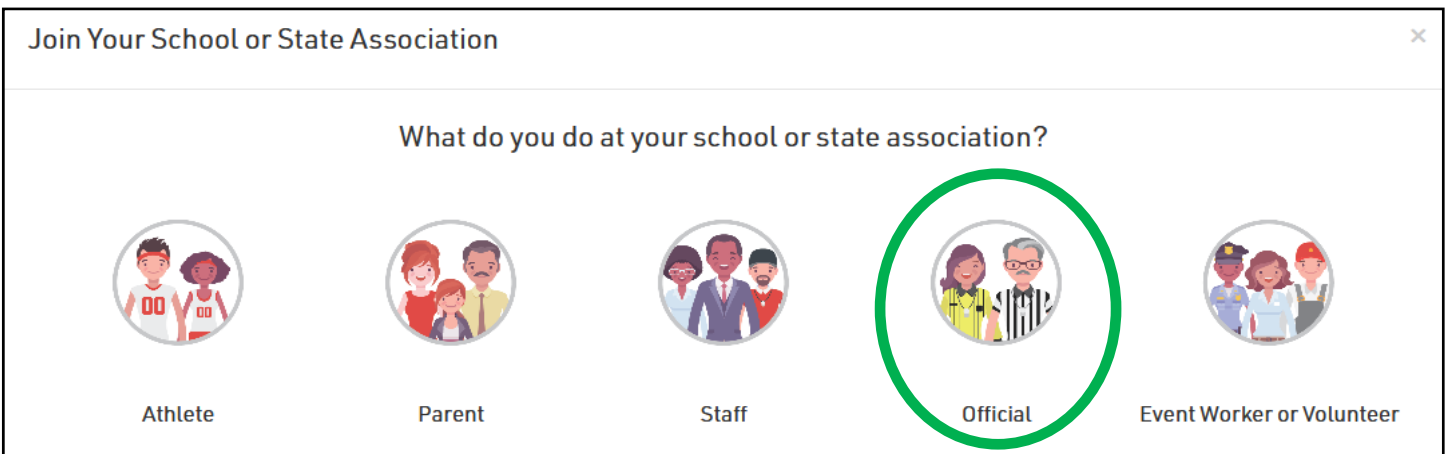
***RENEWING MEMBERS:** please use the name you've used with us in the past. If you're unsure, put first name and middle initial.



Step 3: After accepting the Terms of Service, you will land on the 'Today' page. Click on the 'Get Started' button in the center of your screen.



Step 4.1: Select 'Official' and then select 'Contest Official' on the next screen. * Click 'Add Contest Official' button in the bottom right corner. * Assigners may also click the Assigner button.





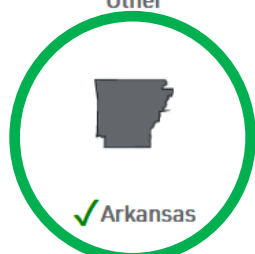










Step 4.2: Click on Arkansas. Click 'Pick Arkansas.'

Join Your Association

← Back

Pick your state.

 Other	 Alabama	 Alaska	 Arizona
 ✓ Arkansas	 California	 Colorado	 Connecticut
 District of Columbia	 Delaware	 Florida	 Georgia

Cancel  Pick Arkansas

Step 5: Select 'AOA.' Then click 'Join Arkansas Officials Association.'




DO NOT SELECT THE AAA.


Join Your Association

← Back

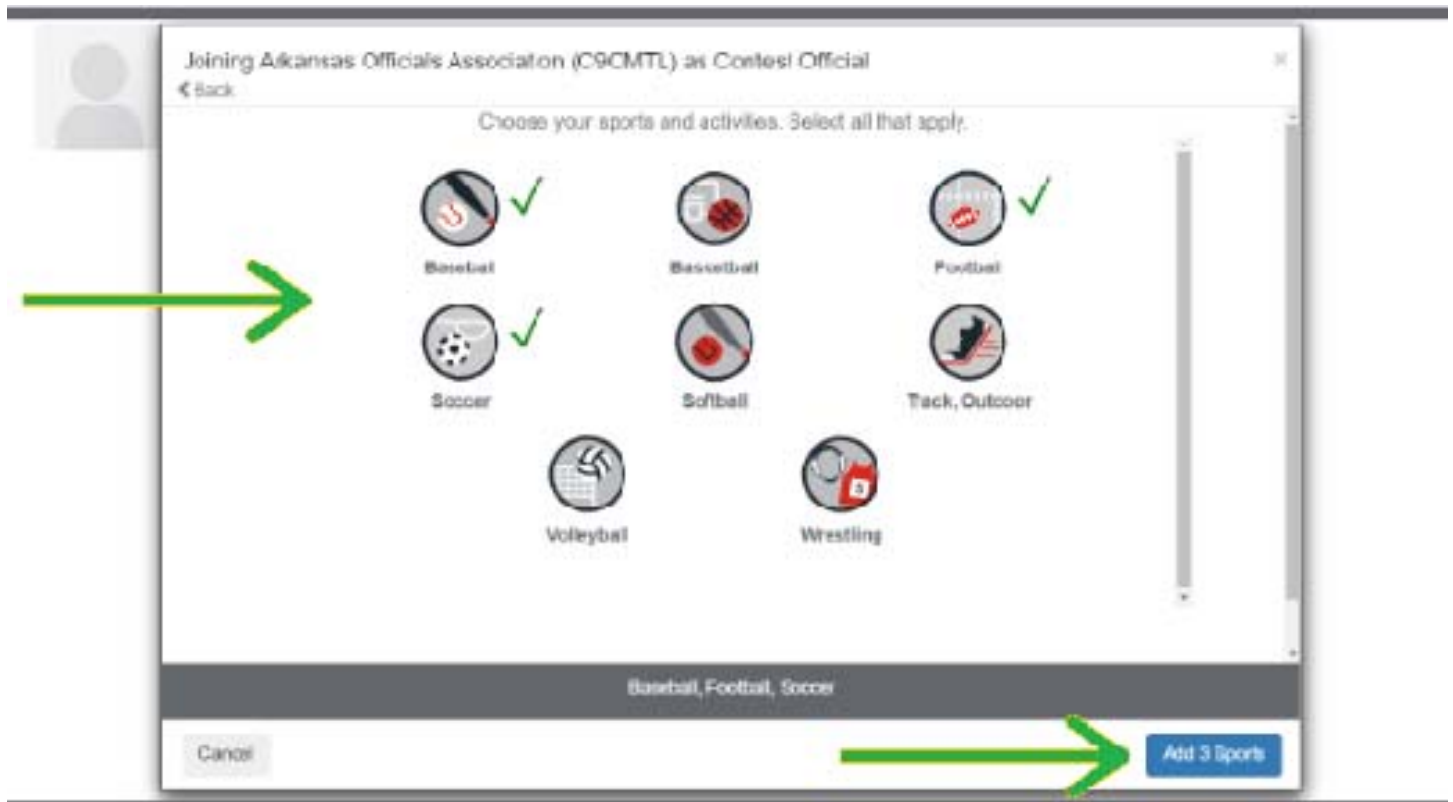
Search for the association where you officiate. If you have a code, type it here. [Need help?](#)

E.g. Alabama High School Athletic Association

	AAA Arkansas Activities Association (Association Staff ONLY) No!	North Little Rock, AR Q4PJLJ
	AOA Arkansas Officials Association  Yes!	North Little Rock, AR C9CMTL

Cancel 

Step 6: Choose all of your sports from the list. When you have selected a sport, you will see a green checkmark. Then click the 'Add Sports' button.



Step 7: You will be prompted to select a Local Association for each sport you selected. Please SKIP these by clicking the blue skip button in the bottom right corner.







Step 8: Review your info to make sure it is correct, then click 'Save.'

Joining AOA | Arkansas Officials Association (C9CMTL) as Contest Official ×


[← Back](#)

REVIEW YOUR INFORMATION
If this is correct, click "Save". If not click "Cancel".

	Jason Clark
	AOA Arkansas Officials Association (C9CMTL)
	Contest Official
	Baseball


[Cancel](#) [Save](#)


Step 9: You will be redirected to the 'Today' page. Click the 'Complete Your Registration' button.



[Today](#)

[Calendar](#)

 KRISTY CLARK




Hi Kristy!

Registration Status for Kristy at AOA | Arkansas Officials Association : 2020

0%

[Complete your Registration](#)



Step 10: You will now see your registration checklist with a list of items to complete. Click the first 'Start' button to provide your basic demographic information for the association.

DRAGONFLY | Jason Clark | Review

0 OUT OF 7 COMPLETED

6%

AOA | Arkansas Officials Association [2020-2021]

Complete the following steps to be eligible to officiate : Baseball | Basketball | Football

ADD / CHANGE SPORTS

Item	Status
UPDATE DEMOGRAPHIC INFO FOR 2020-2021	START
AAA OFFICIALS RULES MEETING - FOOTBALL REQUIRED FOR FOOTBALL	START
ARKANSAS 2021 BASEBALL EXAM - PART 1 REQUIRED FOR BASEBALL	NOT FINISHED
ARKANSAS 2020-21 BASKETBALL EXAM - PART 1 REQUIRED FOR BASKETBALL	NOT DONE
ARKANSAS 2020 FOOTBALL EXAM - PART 1 REQUIRED FOR FOOTBALL	NOT DONE
BACKGROUND CHECK	START

PAY ADA | ARKANSAS OFFICIALS ASSOCIATION FEES

Fee	Amount
ALL SPORTS - NFQA REGISTRATION FEE	\$17.00
BASEBALL - BASEBALL OFFICIALS REGISTRATION FEE	\$30.00
BASKETBALL - BASKETBALL OFFICIALS REGISTRATION FEE	\$30.00
BASKETBALL - ADA BASKETBALL CLINIC (9/27/2020)	\$25.00
FOOTBALL - FOOTBALL OFFICIALS REGISTRATION FEE	\$30.00

REVIEW AND PAY

****This is where you will go to complete your exams and rules meetings. ****

Step 11: Complete all the fields on your screen. When finished, click 'Done' at the top.

Done Kristy Clark
All changes saved.

Contact Info

Contact Info

First Name * Kristy Last Name * Clark

Address *
Address *

City * State * Zip *
City * Select Zip *

Gender * Select DOB *
Year * Month * Day *

Phone * Phone * Email * krsly0312@gmail.com


Emergency Contacts

Please enter at least one emergency contact.

+ Add a new Emergency Contact

Step 12: Background Check: **SKIP THIS STEP on DragonFly.**

- **New Members:** click here for the [background check forms](#).
- **All new and renewing members who need a background check will receive an email from Kristy@ahsaa.org after you've registered.**
- **Renewing Members:** If you have a current background check on file, it will be added to DragonFly soon after you've registered. You don't need to do anything else for this requirement.


<input checked="" type="checkbox"/>	UPDATE DEMOGRAPHIC INFO FOR 2020-2021		DONE
	AAA OFFICIALS RULES MEETING - FOOTBALL <small>REQUIRED FOR FOOTBALL</small>		START
	ARKANSAS 2021 BASEBALL EXAM - PART 1 <small>REQUIRED FOR BASEBALL</small>		NOT DONE
	ARKANSAS 2020-21 BASKETBALL EXAM - PART 1 <small>REQUIRED FOR BASKETBALL</small>		NOT DONE
	ARKANSAS 2020 FOOTBALL EXAM - PART 1 <small>REQUIRED FOR FOOTBALL</small>		NOT DONE
	BACKGROUND CHECK	DO NOT FILL OUT THIS FORM. 	START
	PAY AOA ARKANSAS OFFICIALS ASSOCIATION FEES		
	ALL SPORTS - NFOA REGISTRATION FEE	\$17.00	
	BASEBALL - BASEBALL OFFICIALS REGISTRATION FEE	\$30.00	
	BASKETBALL - BASKETBALL OFFICIALS REGISTRATION FEE	\$30.00	
	BASKETBALL - AOA BASKETBALL CLINIC (9/27/2020)	\$25.00	
	FOOTBALL - FOOTBALL OFFICIALS REGISTRATION FEE	\$30.00	
			REVIEW AND PAY

Step 13: Click the 'Review and Pay' button to pay your fees and clinic costs with your credit or debit card.

Pay AOA | Arkansas Officials Association

<input checked="" type="checkbox"/>	NFOA Registration Fee	\$ 17.00
<input checked="" type="checkbox"/>	Baseball Officials Registration Fee	\$ 30.00
<input checked="" type="checkbox"/>	Basketball Officials Registration Fee	\$ 30.00
<input checked="" type="checkbox"/>	AOA Basketball Clinic (9/27/2020)	\$ 25.00
<input checked="" type="checkbox"/>	Football Officials Registration Fee	\$ 30.00
	Sub Total	\$ 132.00
	Fees	\$ 7.17
	Total	\$ 139.17

Tip: Uncheck a fee to pay it later.

Payment Method  New Card

Card

Save for later

Pay Later

Pay \$139.17

Lifetime Officials: AFTER you click 'Review and Pay,' UNCHECK all the sport fees, just pay for the \$17 NFOA fee and the clinic fee as needed.

Out-of-State Officials: Please email kristy@ahsaa.org after you register.

DO NOT PAY ON DRAGONFLY!

Note: If you accidentally pay a fee, please contact Kristy@ahsaa.org for a refund. Please do not dispute the charge with your bank or credit card company, as it will cause difficulties with the rest of your officiating fees.

Step 14: Once you've completed your demographic info, background check (if needed), and paid your fees you are finished with your registration for the 2020-21 school year.

Other things to do on DragonFly

Request a AAA pass. Click [HERE](#) for instructions.

- First year members aren't eligible for a AAA pass.
- Lifetime members already have a pass and can skip this process.
- If you can't see the card request on your 'Today' page contact Kristy@ahsaa.org
- After your pass is approved you can download the app to show the pass at high school sporting events.

Division Requirements. Login and click 'Complete Your Registration' to complete the following. You will be notified via email when more requirements are added.

- NFHS Exam
- Online Rules Meeting

Visit the App Store (Apple) or Google Play (Android) on your phone to download the DragonFly Max app and sign in with the email address and password you used to create your account.

