

Must be submitted:
every year that this
individual coaches.

2011-2012

REGISTERED VOLUNTEER COACH VERIFICATION (SCHOOL REQUIRED) ~

(INCLUDING COMPETITIVE SPIRIT TEAMS)

TO BE SUBMITTED EACH YEAR FOR EACH ACTIVE REGISTERED VOLUNTEER COACH WHO MUST BE CREDENTIALLED THROUGH THE AAA-NFHS COACHES EDUCATION PROGRAM

Completing and submitting this form stating that all specified documents are ON FILE AT THE SCHOOL is required for each Registered Volunteer who is assigned interscholastic coaching duties.

Registered Volunteers are prohibited from coaching Football, Basketball and Track.

PLEASE PRINT LEGIBLY:

School:		Sport(s) to be coached:	
Name of Teacher-coach:			

1. The school is required to have the following confirmed credentials prior to the individual assuming interscholastic coaching duties.
2. By state law a Registered Volunteer CANNOT receive financial compensation for such services.
3. A Registered Volunteer Enrollment form must accompany this verification form to the AAA office.
4. DO NOT SEND THIS FORM (and 3, above) UNTIL EVERYTHING IS COMPLETED.
5. Upon completion of the requirements below, obtain a letter from the school administration authorizing the volunteer to represent the school in the named sport(s) for the current (name year) school year *ONLY*.

<i>Check to the left indicating each item ON FILE at the school. Do not send items below to AAA.</i>	
	1. Certificate of Completion – NFHS Fundamentals of Coaching (online at www.nfhslearn.com)
	2. Current Certificate of Completion – NFHS First Aid for Coaches (online at www.nfhslearn.com - recertification required every 3 years)*
	3. Notification of successful completion of AAA state rules exam (non sport-specific – order form online on coaches ed page under “important info”)
	4. Certification – CPR (recertification upon expiration)
	5. Certification – AED (defibrillator - recertification upon expiration)
	6. Current health certificate (tb skin test)
	7. Current background check (fingerprinting)
	8. RV Enrollment Form that is sent to the AAA office each year the coach serves in that capacity.
	9. Concussion Training – NFHS Concussion Course (online at www.nfhslearn.com)
	10. Heat Illness Training - available through ArkansasIDEAS at http://ideas.aetn.org/
	11. MSRA Training – Requirement begins for the 2012-2013 school year
	12. Certification of Completion - NFHS Sport Specific Fundamentals course, if available, for each sport coached (online at www.nfhslearn.com) – Check the course(s) completed:
	Certificate of Completion - Fundamentals of Coaching Baseball (no projected launch date available)
	Certificate of Completion - Fundamentals of Coaching Cheer and Dance
	Certificate of Completion - Fundamentals of Coaching Softball
	Certificate of Completion - Fundamentals of Coaching Soccer
	Certificate of Completion – Fundamentals of Coaching Track and Field/Cross Country
	Certificate of Completion - Fundamentals of Coaching Volleyball
	Certificate of Completion - Fundamentals of Coaching Wrestling
	OR
	Certificate of Completion - NFHS Teaching Sports Skills, if sport fundamentals course is not yet available.
	In addition, competitive and non-competitive cheer coaches must have:
	Current AACC Safety Certification (4-yr certification – recertify by taking the course again)

NOTE: A coach must complete the online rules meeting for his/her sport if that sport is available. A coach of more than one sport must take the sport-specific fundamentals course for each sport coached. For a multi-sport coach, if one sport's fundamentals course is available and the other is not, the coach must also complete the available sport-specific course(s) AND the Teaching Sport Skills course and the specific sport when it becomes available. Online courses may be accessed through the Coaches Ed page – www.ahsaa.org ... Information ... Coaches Education. See light blue column "Helpful Links" or by going online at www.nfhslearn.com.

Completed by: (school administrator) _____ Date _____

Fax or mail to AAA. See information at the top of this form.