

This form is:	<input type="checkbox"/>
Original	<input type="checkbox"/>
Replacement	<input type="checkbox"/>

Date submitted:
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**2011-2012**

## REGISTERED VOLUNTEERS ACTIVITIES ADVISORS VERIFICATION (SCHOOL REQUIRED)

**Criteria for Eligibility for Activities (Non-Athletic) Volunteers**  
**(NOT including non-competitive cheer and dance – see specific form for spirit advisors)**

For a Registered Volunteer to serve as an advisor for a school activity organization (NOT including non-competitive cheer and dance) or represent the school interscholastically, the requirements below must have been met.

**IMPORTANT:** The school must complete and submit this form stating that all specified documents are **ON FILE AT THE SCHOOL**. This is required for each Registered Volunteer whom the school permits to be responsible for a school activity group.

**PLEASE PRINT LEGIBLY:**

School:	
Name of Registered Volunteer:	
Activity (as Advisor) (Required field)	

The school is required to have the following confirmed credentials **ON FILE** prior to the individual assuming interscholastic activities duties. By state law a Registered Volunteer **CANNOT** receive financial compensation for such services.

The Registered Volunteer Enrollment Form must be submitted together with this form. **DO NOT SEND THIS FORM UNTIL ALL ITEMS ARE COMPLETED.**

<i>Check to the left indicating each item <b>ON FILE</b> at the school. Do not send items below to AAA.</i>	
<input type="checkbox"/>	1. Certification – CPR (recertification upon expiration)
<input type="checkbox"/>	2. Certification – AED (defibrillator - recertification upon expiration)
<input type="checkbox"/>	3. Current health certificate (tb skin test)
<input type="checkbox"/>	4. Current background check (fingerprinting)
<input type="checkbox"/>	5. Notification of successful completion of AAA state rules exam (non sport specific)
<input type="checkbox"/>	6. Concussion Training – NFHS Concussion Course (online at <a href="http://www.nfhslearn.com">www.nfhslearn.com</a> )
<input type="checkbox"/>	7. Heat Illness Training - available through ArkansasIDEAS at <a href="http://ideas.aetn.org/">http://ideas.aetn.org/</a>
<input type="checkbox"/>	8. MSRA Training – Requirement begins for the 2012-2013 school year
<input type="checkbox"/>	9. A minimum of six hours of in-service training provided by the school specific to the activity in which the advisor is involved.
<input type="checkbox"/>	10. Letter obtained from the school administration authorizing the RV to represent the school in the named activity for the current (NAME YEAR) school year only.
<input type="checkbox"/>	11. RV Enrollment Form that is sent to the AAA office each year the coach serves in that capacity.
<input type="checkbox"/>	This form and the RV Enrollment Form should be sent together. The AAA office cannot process either without the other.

Questions? Contact the AAA office, 501-955-2500

Signature of school administrator \_\_\_\_\_ Date \_\_\_\_\_